

POLICY ON METHODS OF PARENTAL NOTIFICATION

Parents will be informed verbally under the following circumstances:

- A child is bitten and the skin is broken
- A child sustains a head injury
- A child falls from a height greater than the height of the child
- An injury requiring professional medical care occurs
- A child is ill and needs to be picked up

Parents will be provided with “hard copies accident report” given out in tote bags under the following circumstances unless they check a different method below:

- An accident occurs and the child has a mark on his/her body as a result
- There is a biting incident (skin not broken)
- There is an aggressive incident between students
- First aid is applied
- A child does not feel well

Parents will be notified by alert through our Mina’s Kids DayCare communication application and/or text via Simple Texting under the following circumstances:

- There is an emergency at the school
- There is an emergency in the building and we have evacuated to our Safe Haven
- Something occurs at the school and we need to communicate quickly with all the parents.